

Rapaport Law Firm, PLLC
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**INVOICE/STATEMENT OF
SERVICES**

October 31, 2018

Invoice Number: 4552

Matter Name: Mercedes v. Coutinho FLSA

Period: 2/1/2018 through 10/31/2018

ATTORNEY SERVICES

Professional Services by Marc A. Rapaport

			<u>Hrs/Rate</u>	<u>Amount</u>
<u>Ana Marina Alcantara</u>				
		Pleadings		
		L210	1.50	
2/13/2018	Ana Marina Alcantara	Filing of complaint and request for issuance of summons for each of the defendants;	95.00/hr	142.50
		Activities		
		A100	1.00	
2/23/2018	Ana Marina Alcantara	Prepare/provide waiver of summons forms for defendants to execute; discussions with MR and MM re same; comm's with defendants' counsel	95.00/hr	95.00
		Activities		
		A100	0.60	
2/26/2018	Ana Marina Alcantara	email to defendants' counsel, Mr. Persanis, attaching waiver of service, summons, complaint and individual practices for each of the defendants	95.00/hr	57.00

			Hrs/Rate	Page 2 Amount
6/26/2018	Ana Marina Alcantara	Communicate (with client) A106 Telephone call from Mr. Mercedes	0.20 95.00/hr	19.00
SUBTOTAL:			[3.30	313.50]
<u>Karina Gulfo</u>				
10/8/2018	Karina Gulfo	Communicate (with client) A106 Met with client in office. Translated for M.M. and [REDACTED]	0.50 95.00/hr	47.50
SUBTOTAL:			[0.50	47.50]
<u>Marc Rapaport</u>				
2/10/2018	Marc Rapaport	Activities A100 Initial conference with client; obtain background information; retainer executed	2.00 400.00/hr	800.00
2/12/2018	Marc Rapaport	Pleadings L210 Prepare initial draft of complaint	2.00 400.00/hr	800.00
2/14/2018	Marc Rapaport	Fact Gathering C100 Review ACRIS re: entities holding title to buildings where client was employed	0.50 400.00/hr	200.00
2/28/2018	Marc Rapaport	Analysis and Advice C300 Review Notice of Pretrial Conference; consider dates for scheduling deadlines	0.50 400.00/hr	200.00
3/1/2018	Marc Rapaport	Activities A100 Arrange for service	0.20 400.00/hr	80.00

			Hrs/Rate	Page 3 Amount
3/23/2018	Marc Rapaport	Pleadings L210 Receive/review defs' answer	0.30 400.00/hr	120.00
5/10/2018	Marc Rapaport	Appear for/attend A109 Review Individual Practices/prepare for conference	0.50 400.00/hr	200.00
5/11/2018	Marc Rapaport	Appear for/attend A109 Appear/attend pretrial conference at SDNY	1.50 400.00/hr	600.00
6/26/2018	Marc Rapaport	Discovery L300 Draft discovery demands and arrange for service of same	1.60 400.00/hr	640.00
8/28/2018	Marc Rapaport	Activities A100 Meeting with Mr. Mercedes re: settlement/damages related issues (MC as interpeter); [REDACTED] [REDACTED]	1.00 400.00/hr	400.00
8/29/2018	Marc Rapaport	Settlement/Non-Binding ADR L160 Comm's with co-counsel Meredith Miller re: [REDACTED] [REDACTED]; multiple telephone calls with Mr. Mercedes; review damages calculations in connection with same; consider settlement issues	1.20 400.00/hr	480.00
9/11/2018	Marc Rapaport	Communicate (other external A108 Email with defendants' counsel re: defendants' time records	0.30 400.00/hr	120.00
10/8/2018	Marc Rapaport	Activities A100 Meeting in office with Mr. Mercedes re: explanation and execution of settlement agreement; KG as interpeter	1.60 400.00/hr	640.00

			Hrs/Rate	Page 4 Amount
10/31/2018	Marc Rapaport	Other Written Motions and Su L250 Further review history bill and redactions of privileged info	1.00 400.00/hr	400.00
	Marc Rapaport	Activities A100 Attention to Cheeks application; legal research re same re: recent SDNY Cheeks decisions	2.00 400.00/hr	800.00
SUBTOTAL:			[16.20	6,480.00]
<u>Marcela Cabezas</u>				
2/10/2018	Marcela Cabezas	Activities A100 Assist MR at client meeting; interpret Spanish/English	2.00 115.00/hr	230.00
2/23/2018	Marcela Cabezas	Communicate (with client) A106 Telephone call with Mr. Mercedes; discussion with MR	0.50 115.00/hr	57.50
8/28/2018	Marcela Cabezas	Activities A100 Meeting with Mr. Mercedes in office with MR; review further background documents pertaining to work schedule and pay	1.50 115.00/hr	172.50
8/30/2018	Marcela Cabezas	Communicate (with client) A106 Assist MR with client comm's (interpret)	0.60 115.00/hr	69.00
10/17/2018	Marcela Cabezas	Communicate (with client) A106 Telephone call with Mr. Mercedes	0.20 115.00/hr	23.00
SUBTOTAL:			[4.80	552.00]

		<u>Hours</u>	<u>Page 5 Amount</u>
Total Amount Due for this Period		24.80	\$7,393.00
Additional Charges :			
<u>Ana Marina Alcantara</u>			
2/13/2018	Filing Fee, SDNY Court Fees E112		400.00
2/23/2018	In-house copies @ 0.25 per page Copying E101		5.25
10/31/2018	In-house copies at 0.25 per page Copying E101		22.75
SUBTOTAL:			[428.00]
<u>Marc Rapaport</u>			
3/2/2018	In house copies at 0.25 per page Copying E101		80.50
5/11/2018	Local travel to courthouse via Uber Local travel E109		12.80
6/26/2018	In -house copies at 0.25 per page Copying E101		7.75
8/28/2018	In-house copies at 0.25 per page Copying E101		9.50
9/20/2018	Lexis-Nexis Courtlink research charge (download documents in docket) Expenses E100		4.60

	<u>Page 6</u> <u>Amount</u>
SUBTOTAL:	[115.15]
Total additional charges	<u>\$543.15</u>
Total amount of this bill	<u><u>\$7,936.15</u></u>